



Security Safety & Support in the Community

PO Box 135 (58 Rainbow St)

SANDGATE QLD 4017

ABN: 63 354 735 871

Phone: 3869 1000

Fax: 3869 2100

Email: manager@homeassistservices.com.au

To our valued client,

I hope you are staying safe and well during this challenging time for us all. As we collectively work through the current health challenges I thought it timely to remind you of the services we provide.

As you are aware, Sandgate Home Assist Secure is a not-for-profit community organisation. We are funded by both State and Federal Governments to provide home maintenance and modification services to help you remain living independently in your homes.

During the COVID19 pandemic we have introduced a number of initiatives to ensure both our staff and you, remain safe whilst receiving services from us. We have continued to provide services and our office is open Monday to Friday 8am to 4pm.

We are also offering additional support throughout this time; we can assist with some grocery shopping and the delivery of medications. Please call our office if you would like more information about any of these services.

I have attached a Client Update Form which can be returned to our office. I would appreciate if you could provide an email address and mobile phone number, if you have one, to receive frequent communications from us.

We hope you and your loved ones stay safe and thank you for your ongoing support of our Organisation.

Yours sincerely,

Kelly Gray

Kelly Gray
Manager



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CLIENT UPDATE FORM

Sandgate Home Assist Secure

PO Box 135

Sandgate QLD 4017

Name _____

Address: _____

Phone (Home): _____ (Mobile): _____

Email Address: _____

Do you have any special requirements or needs: _____

Do you give a family member or other person authority to book jobs on your behalf? Name: _____ Relationship: _____

Phone No: _____

Do you have any feedback and suggestions for our Organisation such as new services that you need?

Thank you for your time in completing this form.